

Grand Forks Fire Department

Standard Operating Procedures

SOP# 905.02	Section Fire Prevention	Title Requesting State Fire Marshal
Authored by:		Michael K. Flermoen, Deputy Fire Chief
Reviewed by:		Michael K. Flermoen, Deputy Fire Chief
Authorized by:		Peter D. O'Neill, Fire Chief
Effective date: 11/01/04	Implementation date: 11/01/04	Revision date:

The State Fire Marshal's Office is a support agency to assist in determining the cause and origin of fires. A deputy fire marshal will be made available when requested by fire or law enforcement officials. The deputy state fire marshal can be contacted by our Fire Marshals, Chief Officers, and/or acting Chief Officers.

The State Fire Marshal's Office will be requested when we want assistance in:

- Investigating fires involving fatalities or serious injuries.
- Investigating fires in churches.

The State Fire Marshal's Office may be requested when we want assistance in:

- Determining the fire cause.
- Investigating large dollar loss fires.
- Investigating fires that we are unable to investigate ourselves.
- Investigating fires that appear to have criminal intent.
- Investigating fires in schools and health care facilities.

Prior to the arrival of the deputy fire marshal:

- Secure the scene until the arrival of the deputy fire marshal. Do not turn over the scene; maintain the scene with fire or law enforcement personnel dedicated to that scene.

How to contact the State Fire Marshal's Office:

- During regular business hours call either the Bismarck office or the deputy marshal's regional office.
- After hours call State Radio at 1-800-472-2121.
- Provide your name, title, agency, city, and county.
- Explain that you are in need of the State Fire Marshal's Office assistance at a fire investigation.
- The appropriate deputy fire marshal will be notified to contact you.
- Leave a telephone number where you can be reached.
- A deputy fire marshal will call you to gather information shortly after your request. An arrival time will be discussed and agreed upon at that time.

Contact the Deputy Fire Chief and Fire Chief if not already done prior to notification of the State Fire Marshal's Office.