

Grand Forks Fire Department

Standard Operating Procedures

SOP# 103.04	Section Rules and Regulations	Title Sexual Harassment
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1. Unwanted or unsolicited verbal or physical harassment of employees by supervisors or co-workers shall not be tolerated. Supervisors shall promptly correct such behavior should it occur.
2. If an employee informs a supervisor or co-worker that his/her language or behavior is offensive and such conduct continues, the employee immediately should report the situation to his/her supervisor or the supervisor's supervisor.
3. Appropriate disciplinary action shall be taken against an employee found guilty of harassing a fellow employee.
4. All employees shall comply with the city sexual harassment policy as described in the Human Resources Handbook.