

# **Grand Forks Fire Department**

## **Standard Operating Procedures**

<b>SOP#</b> <b>102.10</b>	<b>Section</b> <b>Rules and Regulations</b>	<b>Title</b> <b>Visitors At Stations</b>
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<b>Effective date: 02/01/02</b>	<b>Implementation date: 02/01/02</b>	<b>Revision date:</b>

1. Department personnel are permitted to have visitors at their place of work.
2. Visitors are not permitted to enter a station dormitory or locker room unless it is necessary to access a restroom or other station facility.
3. Visitors are not allowed to enter a workshop or apparatus bay unless properly escorted by a department member.
4. When escorting visitors in an apparatus bay, personnel shall not allow children to play on, around, or with emergency apparatus or equipment unless carefully and closely supervised.
5. Visitors shall not be allowed to disrupt the daily work schedule. Their visits shall be limited to a maximum of 30 minutes. If the visitor is present during unscheduled time, the time limit may be extended beyond 30 minutes.
6. Amorous activity with a visitor is not permitted while on duty.
7. Visitors are expected to abide by department rules and regulations while at fire stations or other work sites.
8. Minors shall, at all times, remain under the supervision and control of an adult.
9. Common courtesy will always be shown other crewmembers as it relates to visitors.
10. The station officer may amend this SOP at his/her discretion.